

## **CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES**

DATE: April 12, 2022

LOCATION: Virtual Meeting via Zoom, 5:30 p.m.

PRESENT: Joseph Tortorelli, Robert Weil, Suzanne Fox, Pat Abusi, Linda Devlin. County Counsel: Ilene Lampitt. Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

**CLOSED SESSION:** Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Fox. Resolution #49-22 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Weil presented a motion to open the meeting to the public and the motion was seconded by Commissioner Fox. The motion passed unanimously.

**MINUTES:** Commissioner Abusi presented a motion to accept the minutes for the March 2022 regular meeting and the motion was seconded by Commissioner Fox. The regular minutes for March 2022 was unanimously approved.

**FINANCIAL STATEMENTS:** Commissioner Abusi presented a motion to accept the financial statements for February 2022; the motion was seconded by Commissioner Fox and Resolution #50-22 approving the financial statements for February 2022 was unanimously approved.

**BILLS AND VOUCHERS:** Commissioner Fox presented a motion to accept the bills and vouchers for March 2022; the motion was seconded by Commissioner Weil and Resolution #51-22, approving the bills and vouchers for March 2022, was unanimously approved.

**HUMAN RESOURCES REPORT:** Commissioner Weil presented a motion to accept the appointments and resignations for March 2022, the motion was seconded by Commissioner Fox and Resolution #52-22, approving the appointments and resignations for March 2022, was unanimously approved.

### **DIRECTORS REPORT:**

Ms. Devlin announced that the Library celebrated National Library Week, April 3 through April 9. The 2022 theme is "Connect with your Library" which is relevant to the Library's vision to meet community needs, bridge the digital divide and provide support and resources for businesses, job seekers and new Americans.

Ms. Devlin indicated that library use is continuing to increase. Gate count and circulation continue to rise.

Associate Director Jennifer Druce updated the Commission on the branches:

Ms. Druce presented pictures of the completed flooring project at the South County Branch.

The small meeting rooms are now open at the Vogelson, South County and Ferry Avenue branches.

AARP and the Campaign for Working Families/VITA tax preparation services are wrapping up.

New Jersey Health Connect at your Library has awarded the Library 5 iPads for in-house use. The iPads are pre-loaded with links to health information and tele-health appointments. The iPads will also be available for job seekers for virtual interviews.

Commissioner Weil presented a motion to accept the Director's Report; Commissioner Fox seconded the motion; it was unanimously approved.

CONTINUING BUSINESS:

NEW BUSINESS:

Revision to Policy CIR-3, Loan Periods and Loan Limits: Commissioner Fox presented a motion to revise Policy CIR-3, Loan Periods and Loan Limits; Commissioner Weil seconded the motion and Resolution #53-22 was unanimously approved.

Revision to Policy CIR-8, Fees: Commissioner Weil presented a motion to revise Policy CIR-8, Fees; Commissioner Fox seconded the motion and Resolution #54-22 was unanimously approved.

Items C, D and E were presented in block.

Ratification of Temporary Assignment-Librarian 4, Head of Technical Services: Ratification of the temporary assignment of Kelly Davenport to the position of Librarian 4, Head of Technical Services beginning April 3, 2022.

Ratification of Temporary Assignment-Librarian 3+, Branch Manager, South County: Ratification of the temporary assignment of Christina Eckenroth to the position of Librarian 3+, Branch Manager, South County Regional Branch Library beginning April 10, 2022.

Ratification of Temporary Assignment-Librarian 3, Head of Youth Services: Ratification of the temporary assignment of Daniella Sinai to the position of Librarian 3, Head of Youth Services, M. Allan Vogelson Regional Branch beginning April 10, 2022.

Commissioner Weil presented a motion authorizing the ratification of Temporary Assignment-Librarian 4, Head of Technical Services, authorizing the ratification of Temporary Assignment-Librarian 3+, Branch Manager, South County and authorizing the ratification of Temporary Assignment-Librarian 3, Head of Youth Services; Commissioner Abusi seconded the motion and Resolutions #55-22, #56-22 and #57-22 were unanimously approved.

2019 Donation Appropriation Transfers-Gloucester Township: Commissioner Weil presented a motion to approve the 2019 Donation Appropriation Transfers-Gloucester Township from Accounts 030-8949-651-2017 and 030-8949-651-9001 in the amount of \$1,813 to Account 030-8949-651-6050; Commissioner Fox seconded the motion and Resolution #58-22 was unanimously approved.

Authorization for the establishment of a pool of qualified professionals for architectural services and engineering services: Commissioner Fox presented a motion to authorize the establishment of a pool of qualified professionals for architectural services and engineering services; Commissioner Abusi seconded the motion and Resolution #59-22 was unanimously approved.

New Public Service Policy, MNG-20, Photography and Filming: Commissioner Weil presented a motion to approve New Public Service Policy, MNG-20, Photography and Filming; Commissioner Fox seconded the motion and Resolution #60-22 was unanimously approved.

Revision to Policy CUS-2, Customer Behavior Policy: Commissioner Fox presented a motion to revise Policy CUS-2, Customer Behavior Policy; Commissioner Abusi seconded the motion and Resolution #61-22 was unanimously approved.

Ratify Agreement with Rutgers University Security Services at the Nilsa Cruz Perez Branch, \$58,080.00: Commissioner Weil presented a motion to ratify the Agreement with Rutgers University Security Services at the Nilsa Cruz Perez Branch in the amount of \$58,080.00; Commissioner Abusi seconded the motion and Resolution #62-22 was unanimously approved.

OTHER COMMISSION BUSINESS:

PUBLIC PORTION:

ADJOURNMENT: Commissioner Weil presented a motion to adjourn the meeting; Commissioner Abusi seconded the motion; it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director  
April 13, 2022



4/13/2022

Certified by \_\_\_\_\_ Date: \_\_\_\_\_  
**Linda Devlin, Director**